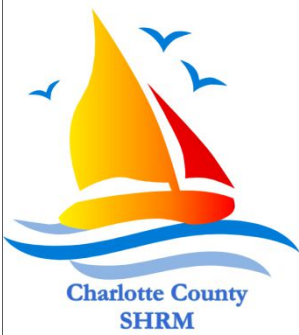


2017 Management Training 10/17/17



Charlotte County Society for Human Resource Management Presents:

Management Training featuring educated and experienced local Human Resources Professionals who will present all of the HR basics. Join us on Tuesday, October 17, 2017, for this 4-hour workshop designed to help you learn effective and proven management strategies for your business and your employees.



Registration Fee: \$25

For questions, contact Kim Hansen, President for Charlotte County SHRM at Khansen@khrsolutionsllc.com or call 239-770-2601. Email this completed form to Kim Hansen at khansen@khrsolutionsllc.com. Payment should be received by the organization at CCSRHM, P.O. Box 494972, Port Charlotte, FL 33949 with a copy of this registration or in person at the event. Please note on your registration that you will be paying at the door. Participant schedule conflicts will not afford a refund.

Topics -

Hiring for Success –

Helpful tips to point out how to hire successfully (and within compliance requirements) for the opening on your team.

Coaching, Progressive Discipline, and Termination –

Knowing how to use coaching as an effective tool to improve employee performance and learn how to effectively document progressive disciplinary action.

You've hired, coached, disciplined, but the fit is not right. Learn how to terminate with respect for the individual and what steps are critical to ensure the company's risk is limited. "At-will" doesn't eliminate someone's ability to sue you or the company.

What Leadership Expects from Management –

An honest look at what senior leadership expects of managers and first-line supervisors today...and insight into how to accomplish the "Win/Win scenario."

Employment Laws Affecting Businesses -

An overview of the many laws affecting businesses based on their number of employees.

Panel Discussion - Have a situation you're dealing with that has not been addressed? Our panel of professionals will offer guidance to any item you bring to the room.

Location

CareerSource of Southwest Florida
3745 Tamiami Trail
Port Charlotte, FL 33952
Tuesday October 17, 2017
8:00am – 12pm

Presenters

John Brown, PHR, MBA, CPP
Holly Burnette, SHRM-CP, PHR, MBA
Kim Hansen, SHRM-SCP, PHR

Registration (Print Clearly)

Company Name: _____

Address: _____

Attendee Name: _____

Title: _____

Email: _____

Phone #: _____

Email completed registration to Kim Hansen
khansen@khrsolutionsllc.com.