



2018 CCSHRM Certification Scholarship

CCSHRM Board supports its members in their pursuit of HR professional certification. Scholarships are available for Professional Development for either SHRM or HRCI Certification purposes.

Members in good standing may apply for a scholarship in writing using the ***Letter of Intent*** form (attached and also available via the website). Such applications must be submitted and will be reviewed by a committee appointed by the Board or, in the absence of such, a majority of the Board.

Please mail your application to CCSHRM, P.O. Box 494972, Port Charlotte, FL 33952 or email your application materials to mckayburnettesolutions@gmail.com, or give your application to any 2018 CCSHRM board member.

Approval shall be based upon available funding, member's financial need, and any other criteria as determined by the Board, outlined in the *Letter of Intent*, and communicated to its general membership. Any and all funding is at the sole discretion of the Board, and any available funding may be rolled over annually if not used.

Please attach a Statement of HR Interest: Discuss your interest in the field of human resource management and your career goals. *For example:* explain what attracted you to this field, related work and volunteer experiences, what you want to accomplish as an HR professional, and how this scholarship will help you meet these goals. Also, describe your financial need if applicable.

Maximum length: one page (up to 500 words).



ANNUAL PROFESSIONAL CERTIFICATION

LETTER OF INTENT

I, _____, do hereby state and affirm my full intention of upholding all obligations and requirements set forth by CCSHRM and its Scholarship Program as outlined in the chapter's By-Laws.

As a recipient of a Professional Development Scholarship, I fully understand that this obligation includes, but is not limited to:

1. Completing all eligibility requirements to sit for a certification exam (administered by either SHRM or HRCI) and taking a certification exam within six (6) months from the date that the scholarship is awarded.
2. Continuing Education Requirements to obtain credits toward recertification. This may include SHRM and HRCI approved monthly CCSHRM General Membership meetings as well as approved seminars, conferences, etc. whether local, state or national.
3. I understand that all monies awarded will not be paid until after successful completion of the approved training.

Further, I fully understand that my failure to uphold these obligations and requirements shall cause automatic disqualification from future scholarship award consideration. If awarded a scholarship, it is my intention to use the money in accordance with Charlotte County SHRM by-laws, and if I vary from this pursuit or fail to meet any of the obligations set forth herein, I shall refund all money awarded by Charlotte County SHRM in a timely manner.

Applicant Signature

Date

Scholarship Committee Use Only:

Status:

Reason:

Amount:

Decision Date:

Notification Date:

Follow Up Date:

STATEMENT OF HR INTEREST